

December 18, 2007

**MEMORANDUM**

To: Airport Managers and Sponsors

From: P. Clifford Burnette, Jr., Director, Airport Services Division

Subject: **VAB Allocations for December 12, 2007**

This memorandum will provide you with a summary of the actions regarding the allocation of Commonwealth Airport Funds for fiscal year 2008 that were taken by the Virginia Aviation Board (VAB) at its meeting on December 12, 2007. For approved projects, the VAB tentative allocations were made contingent on sponsors certifying that local funds are available to support the cost of the proposed development.

The following projects were considered for funding by the Board, and action was taken as indicated:

<b>Airport</b>	<b>Project Description</b>	<b>VAB Action</b>	<b>Amount</b>
	<b>Region 1 – Robert “Bob” Dix</b>		
	<b>NO REQUESTS RECEIVED</b>		
	<b>Region 2 – Bittle W. Porterfield, III</b>		
	<b>NO REQUESTS RECEIVED</b>		
	<b>Region 3 – Larry T. Omps</b>		
Stafford Regional	Apron & Auto Parking Lighting (Construction)	Disapproved	
	<b>Region 4 – Marianne M. Radcliff</b>		
Middle Peninsula	Land Acquisition - Runway 27 RPZ - INCREASE	Approved	\$2,010.00
	Drainage Rehabilitation Study	Disapproved	
	R/W 9-27 Extension & Rehab – Ph. 3 (Construction) – Increase	Disapproved	
	<b>Region 5 – William J. Kehoe</b>		
Danville Regional	Runway 2-20 Rehabilitation (Design)	Disapproved	
	<b>Region 6 – Richard “Rick” C. Franklin, Jr.</b>		
Chesterfield	Master Plan Update	Approved	\$162,030.40
Farmville Municipal	Land Acquisition and Services for Obstruction Removal	Approved	\$2,814.82
Marks Municipal	Land Acquisition Services – U.S. Army Corps of Engineers Appraisals	Disapproved	
Mecklenburg-Brunswick	T-Hangar Site Preparation (Design)	Disapproved	
	<b>Region 7 - Dr. Alan Wagner</b>		
Accomack	T-Hangar Site Preparation and Taxiway (Design)	Disapproved	

The VAB followed staff recommendations for the following issues:

- 1) VAB withdrawal of Hanover Land Acquisition-Building Removal-RPZ (King) T.A. of \$195.00
- 2) VAB withdrawal of Richmond Access Road T.A. of \$774,097.92

Sponsors with state funded projects (non-AIP projects) that were approved by the VAB need to submit an Airport Capital Project application to the Virginia Department of Aviation (DOAV) within 60 days of the VAB meeting. DOAV will use the project application to prepare a grant agreement that will be offered to the sponsor for execution. Project related activities undertaken before a grant is executed will not be eligible for state reimbursement. No state reimbursements will be made until an executed grant agreement has been received by DOAV. Information on the application and grant process to be followed by all sponsors is provided in Section 6.5, Agreement Process of DOAV's *Airport Program Manual*, available online at [www.doav.virginia.gov](http://www.doav.virginia.gov).

Tentative allocations for state funded projects that have not been put under grant within 60 days may be withdrawn by the VAB.

Projects were disapproved due to either the lack of available state funding, incomplete technical elements of the request, or unmet eligibility criteria. Sponsors with projects that were disapproved should contact their assigned DOAV planner or engineer for assistance in resolving any outstanding issues. The funding requests and supporting documentation that were entered into Airport IQ for these projects have been returned to the Grant Requests module in Airport IQ. Sponsors should revise the request data as needed and submit the projects for the VAB meeting at which they want the request considered. Unfunded project requests will not be automatically resubmitted by the Airport IQ program or by DOAV.

Should you have any further questions, please contact Cliff Burnette, Director, Airport Services Division at 804-236-3632, extension 113 or [cliff.burnette@doav.virginia.gov](mailto:cliff.burnette@doav.virginia.gov).

/shs

c: Virginia Aviation Board  
Roger Bowling  
Airport Services Division